

*Following is information from our Bylaws on expectations from Board Members.*

### **Part III – Organization**

#### **Bylaw 301 BOARD OF DIRECTORS: RESPONSIBILITIES AND AUTHORITIES**

**Section 1.** The Board of Directors shall consist of fourteen (14) members: 3 Officers, 2 Directors at Large and 9 District Directors.

**Section 2.** The Board of Directors shall be responsible for and have the authority for the following:

- a. Enforcing and interpreting OYSA's bylaws and policies
- b. Establishing and amending OYSA's Policies in accordance with bylaws 901 and 903
- c. Establishing member clubs and districts
- d. Assigning member clubs to districts
- e. Approving all appointments, whether paid or unpaid, made by officers and their designates
- f. Establishing policies for specific cases or occasions not provided for in the bylaws and policies but deemed necessary to carry out the objectives of OYSA
- g. Approving member club bylaws and assuring their consistency with OYSA's bylaws and policies
- h. Establishing OYSA's financial policies and approving OYSA financial affairs within the context of the annual budget
- i. Approve all dues and fees
- j. With a proper hearing, suspending, barring completely, or otherwise disciplining players, coaches, managers, team assistants, referees, or administrators (team, member club, league) from any team, member club, league, or other member organization
- k. Suspending or removing OYSA officers and directors in accordance with Bylaw 404, Section 6

- l. Suspending or expelling member clubs because of their failure to abide by Bylaw 202, Section 1
- m. Employing, directing, and, if necessary, suspending or terminating the Executive Director. Such suspension or termination shall be by at least a three-fourths majority vote of the Board of Directors. The quorum for the meeting shall be ten (10) Board members. Any such vote shall be preceded by at least 30 days notification to the Executive Director and all officers and directors of the Board
- n. Reviewing and approving the strategic plan annually

### **Bylaw 302 EXECUTIVE BOARD**

**Section 1.** The Executive Board shall be comprised of the following: President, Vice President, Secretary/Treasurer and the 2 Directors at Large.

**Section 2.** Between meetings of the Board of Directors, the Executive Board shall act on behalf of the Board of Directors and in accordance with the policies of OYSA.

**Section 3.** All actions and decisions of the Executive Board are subject to review and change by the Board of Directors.

**Section 4.** The Executive Board shall evaluate the Executive Director at least annually.

### **Bylaw 303 COMMITTEES**

**Section 1.** OYSA Policies may specify and the President shall establish, subject to approval by the Board of Directors, standing and/or ad hoc committees to assist in carrying out OYSA's policies and programs.

**Section 2.** OYSA officers may establish, subject to the approval by the Board of Directors, committees to assist them in carrying out their assigned duties. Officers establishing such committees shall develop and publish guidelines under which the committee shall operate.

**Section 3.** OYSA has the following standing committees:

- a. Finance & Budget Committee

b. Board Development Committee

**Section 4.** OYSA has the following standing advisory committees to the Executive Director and staff:

- a. Premier Advisory Committee
- b. Competitive Advisory Committee
- c. Recreational Advisory committee

**Bylaw 304 LEAGUES**

One or more member clubs may form a league or association for the purposes of playing games. OYSA shall recognize such leagues or associations upon application from the member clubs for sanctioning purposes so long as they comply with the bylaws and policies of OYSA. A league or association is not a governance body but an operational unit to facilitate the playing of the game of youth soccer.

**Part IV - Officers and Directors**

**Bylaw 401 OFFICERS: RESPONSIBILITIES AND AUTHORITIES**

**Section 1.** The President shall preside at and conduct all meetings of the Executive Board; the Board of Directors and the general membership. The President shall act on behalf of any vacant officer's position, except voting. The President shall appoint, subject to the approval of the Board of Directors, the chair and membership of all ad hoc committees, the State Youth Referee Administrator (SYRA) and individuals to fill temporary vacancies on the board. The President shall represent OYSA at all meetings of its members, which tasks the President may delegate.

**Section 2.** The Vice President shall, in the absence of the President, preside at and conduct the meetings of the Executive Board, the Board of Directors, and the general membership and shall assume all responsibilities assigned to him by the Board of Directors. The Vice President shall chair the OYSA Board Development Committee. The Vice President shall be responsible for the OYSA grievance, protest and appeal programs and the state risk management program.

**Section 3.** The Secretary/Treasurer shall keep and publish an accurate record of all meetings, maintain the files of OYSA and be responsible for the preparation of the

annual report. In coordination with the Finance and Budget Committee and the Executive Director, the Secretary/Treasurer shall be in charge of the financial affairs and activities of OYSA, shall keep an accurate, informative, timely and verifiable record of all moneys received and disbursed by OYSA, all assets owned or controlled by OYSA and all debts owed by OYSA, disburse funds for authorized purposes in accordance with authorized procedures, prepare and submit annual financial information to the general membership at the AGM, prepare and submit any and all papers required to meet government (local, state and federal) laws and regulations, including those related to OYSA's Articles of Incorporation and tax exempt status. The Secretary/Treasurer shall chair the Finance and Budget Committee. In the absence of both the President and Vice President, the Secretary/Treasurer shall preside at and conduct meetings of the Board of Directors and general membership, and shall perform other duties as prescribed by the Board of Directors.

#### **Bylaw 402 DIRECTORS AT LARGE: RESPONSIBILITIES**

**Section 1.** The two Directors at Large shall be elected from the entire state and serve on the OYSA Board of Directors.

**Section 2.** One Director at Large shall serve on the Finance and Budget Committee and the other Director at Large shall serve on the Board Development Committee. They shall perform other duties as prescribed by the President and the Board of Directors.

#### **Bylaw 403 DISTRICT DIRECTORS: RESPONSIBILITIES**

**Section 1.** The District Director's primary role on the Board of Directors is to serve the entire Association on a statewide basis by governing and providing leadership along with the other Officers and Directors.

**Section 2.** The District Director shall maintain regular contact with the clubs in their district and serve as a communications link and liaison between those member clubs and the Board of Directors.

**Section 3.** In addition, District Directors shall serve on other committees or be assigned other duties as prescribed by the President and the Board of Directors.