



October 20, 2009

Dear Potential Nominee:

Several members of the Oregon Youth Soccer Association's Board of Directors have been working to seek candidates for four board positions open for election at this year's Annual General Meeting. On January 10, 2010, the OYSA membership will elect a Vice President and District Directors for the Columbia, Willamette and Southern Districts. We want to thank you for your interest in the governance of youth soccer throughout the State of Oregon.

Should you wish to submit your name in nomination, this letter provides the basic information you need to have your name placed on the ballot at the AGM. *Please read the requirements carefully and complete each of the steps required.* Copies of the Nomination Form and other relevant forms and information are enclosed. Electronic (PDF) copies can be found on our website at www.oregonyouthsoccer.org.

We want to inform potential candidates of the *time commitment* involved in serving on the Board of Directors. Though the time commitment may vary by position, Board duties generally require between five and 20 hours per month. This time includes board meetings, phone calls, e-mails, committee meetings and other assigned tasks. Board and committee meetings are generally scheduled for Monday nights. Although there are exceptions, we try to set aside Mondays so that we can plan these activities in advance.

Let me add an important note about *background checks*. We require all adults involved in our programs, whether they are coaches, managers, administrators, club leaders or board members, to undergo a background check through OYSA's contracted organization. The Board has taken a firm stand on this issue related to board members. Please make sure you have had a current background check processed by OYSA with results noted prior to the AGM. Should you be elected prior to completing a background check, you will not be allowed to take office until it is completed.

The *purpose of the nomination process* is to provide early information to our members who are seeking election at the AGM. *We ask that you mail the requested information and documents to the Oregon Youth Soccer office before December 1, 2009.* This will allow the Search Committee time to review all the candidate information, verify it's completeness and send it out to the AGM delegates 30 days in advance of the meeting.

Mail the completed information for nomination to:
Oregon Youth Soccer Association
Attention: Search Committee
4840 SW Western Avenue, Suite #800
Beaverton, OR 97005

Please feel free to contact Chuck Keers, Executive Director at 503-626-4625 if you have any questions or need more information.

On behalf of the Board of Directors and Oregon Youth Soccer,

Matt Madeira

Vice President
Oregon Youth Soccer Association