

Oregon Youth Soccer Association - Application for Club Membership

This is an application for membership in Oregon Youth Soccer Association (OYSA) as a soccer club for the fiscal year from July 1, _____ through June 30, _____.

We are applying as:

New Club Renewing Club Club ID:

Our club operations include the following types of teams and competition:

Competitive Recreational TOPSoccer Academy Other

Our club runs programs and conducts club operations during the following seasons:

Fall Winter Spring Summer

Our club has the following playing arrangements for the players and teams registered with us:

We DO NOT host a league. [All of our players/teams play in games arranged by other club(s)]

We DO host a league. [We arrange games for teams]

We host an Intra-Club league. [All players and teams are registered with our club.]

Application to Host a League is attached Application to Host a League will be submitted before the league's first game

We host an Inter-Club league. [We run a league that includes teams from other clubs.]

Application to Host a League is attached Application to Host a League will be submitted 30 days before the league's first game

Full Corporate Legal Name:

Club Name or DBA (If different from Legal Name):

Club Mailing Address (street)

(City)

(ZIP)

Club Phone #1

Club Phone #2

Club Fax

Club Website:

Annual General Meeting Date:

OR Incorporation Date

Corporate Registry Number

EIN

Club Membership Application fee: \$100

Deadline: June 1st

Questions? Contact OYSA Registrar at 503-626-4625 x 228 or OYSA Member Services at 503-626-4625 x234

By submitting this club membership application, we understand and agree that our acceptance as a member of Oregon Youth Soccer Association explicitly constitutes our agreement to abide by the following requirements:

- We will comply with the Bylaws, Policies, rules of procedure and administrative manuals of Oregon Youth Soccer (OYSA), United States Youth Soccer (USYS), the United States Soccer Federation (USSF), and all directives of the governing boards of these bodies.
- We hereby extend an invitation to OYSA to send a representative to attend our club AGM and all meetings of our Board of Directors except such portions of board meetings as are conducted in Executive Session.
- We will provide procedures for the prompt and equitable resolution of protest, appeals, and discipline of members in accordance with the requirements of OYSA Policy 701-1 and the OYSA Protests, Appeals, and Discipline manual.
- We will ensure that we have a Primary Registrar who has been trained to use OYSA's online registration system.
- We will register all Club Board members and employees with OYSA's online software and make certain they meet the background check requirements of OYSA Policy.
- We will register all participants in OYSA sanctioned or sponsored activities, including players, coaches, managers, trainers, volunteers, and anyone acting in an official capacity on behalf of the teams involved in OYSA sanctioned or sponsored competitions with OYSA and we will pay member dues as established by the OYSA Board of Directors.
- If we do not enter teams in OYSA sanctioned or sponsored competition, we will register not less than one team (18 players) with OYSA and pay member dues as established by the OYSA Board of Directors.
- We will comply with all OYSA online registration activation rules and pay member dues as required.
- We will complete the League Host application and obtain OYSA sanctioning for any league that we operate, whether intra-club (all teams registered only with our club) or inter-club (includes teams registered by other member clubs) prior to hosting any games for such league.
- We will not utilize any personal registration information obtained through OYSA membership to directly promote the interests of any non USYS member entity.
- We will promptly pay OYSA invoices and we further agree to pay any late fees, collection costs, and attorney fees incurred by OYSA in collecting unpaid invoices.

Failure to comply with any of the terms of this application may subject the club to sanctions, including, but not limited to, the following:

- Denial or revocation of Certificates of Insurance for fields and other facilities
- Denial, revocation or limitation of access to OYSA's online registration system
- Loss of Sanctioning for any leagues hosted by the club
- Loss of membership in OYSA

We understand that in addition to the foregoing, compliance with the criteria shown on the following pages is required to be a member in good standing in OYSA and must accompany this application.

Signatures of the President and One Officer:

President's Name: _____

Signature

Date

Officer's Name: _____

Officer's Title: _____

Signature

Date

Oregon Youth Soccer Association - Club Membership Checklist

The members of Oregon Youth Soccer Association are Oregon nonprofit corporations. Member clubs must be current on their obligations to OYSA and must also be current on their obligations to the State of Oregon and to the Internal Revenue Service. The following checklist will help a club determine whether it is in compliance with all requirements.

Whenever a copy of a document is requested, an electronic copy of the document should be submitted. Documents may be sent as an email attachment in either Word or PDF format. Emailed documents should be sent to either brian@oregonyouthsoccer.org or to desia@oregonyouthsoccer.org. Documents may also be submitted by fax to 503-520-0302.

- Completed Club Membership Application
- Club Membership Application Fee
- All financial obligations owed to OYSA have been paid in full.
- Club Bylaws - an electronic copy of the bylaws, including all amendments adopted through the date of this membership application, has been submitted in either PDF or DOC format. [*Note: Club is required to submit an electronic copy of any changes in its Articles of Incorporation, Bylaws, or Policies within 30 days following the change.*]
- Club Policies - An electronic copy of the club's written policies as adopted through the date of this application are attached. The club has adopted policies covering the following topics:
 - Financial Controls Refunds Team Formation Coach Selection
 - Coach Conduct Player Conduct Parent Conduct
 - Other - list:
- Club is incorporated and its corporate registration is current. Attach **one** of the following:
 - Copy of corporate renewal form showing date corporate registration was renewed
 - Copy of corporation information from http://egov.sos.state.or.us/br/pkg_web_name_srch_inq.login showing that corporate registration is current.
- Club is registered with the Oregon Department of Justice as a Public Charity.
 - Copy of most recent DOJ form CT-12 has been sent to OYSA in electronic format
- Club is tax exempt under IRC §501(c)(3)
 - Electronic copy of exemption letter is on file with OYSA is attached
 - Most recent form 990, 990EZ, or 990-N has been sent to OYSA in electronic format
- Club is **NOT** tax exempt. Explanation of tax status and request for waiver are attached.

Returning Clubs Only:

- All club participants including all board members, players, coaches, trainers, managers, employees, and volunteers are registered with OYSA
- We are registering some club participants only with another USSF Organizational Member
 - All board members are registered with OYSA
 - At least one team (18 players and a coach) is registered with OYSA
 - Documentation showing that all players, coaches, trainers, managers, employees and volunteers not registered with OYSA are registered with another USSF Organizational Member is either attached or has been sent electronically to OYSA

All board members of the club are listed in OYSA's online registration software

New Clubs Only:

We have fewer than 200 players. All players and all other participants, including board members, coaches, trainers, managers, employees, and volunteers will be registered with OYSA upon acceptance as a member. A request for a waiver from the requirement of having 200 players as a new member has been sent to the OYSA Executive Director.

We have more than 200 players.

We will register all players and all other participants with OYSA upon acceptance as a member.

We will register at least 200 players with OYSA, including all participants in OYSA competitions. We will provide documentation showing that all players, coaches, trainers, managers, employees and volunteers not registered with OYSA are registered with another USSF Organizational Member.

All officers and other club board members are listed on the Club Contacts form that is attached. All board members will be listed in OYSA's online registration software upon acceptance as a member club.

A member club is required to provide OYSA with a copy of all changes in its Articles of Incorporation, Bylaws, and Policies within 30 days after adopting the changes. Changes in the board of directors must be posted in OYSA's online registration software within 30 days following the change in personnel.