

## POSITION DESCRIPTION

Title: Hispanic Emphasis Executive, Soccer and Scouting

Title Code: 41

Classification: Entry

Date Emp. BSA:

Incumbent:

Position Reports To: District Executive of the Americas, Soccer and Scouting

Description Prepared By: Don Cornell and Juan Mayoral

Approved By: Ronald W. Garland

Date Approved:

**JOB REQUIREMENTS:**

BA or BS degree from an accredited college. Bi-cultural and bilingual and fluent in Spanish and English (speaking and writing). Ability to relate to and communicate Scouting programs to both Latino and non-Latino families.

**JOB SUMMARY:** Serves as executive of the district and is responsible for the effective organization, operation, and promotion of Soccer and Scouting programs in the Americas district. Responsible for the achievement of district objectives. Gives staff guidance to the cultivating, recruiting, training, and inspiring of key volunteer personnel for the district in soccer and scouting programs. Coordinates the work of the district committee so that their efforts will strengthen and extend the program. Serves as coach/counselor to key volunteers new to their positions. Assume such additional council-wide responsibilities as may be assigned.

**ESSENTIAL FUNCTIONS:**

1. Recruit and train volunteers to deliver Soccer and Scouting programs to both Latino and non-Latino families.
2. Recruit, train and give support to volunteers to ensure a growing and quality Soccer and Scouting program in the district.
3. Establish and maintain a recruiting and training program to provide service to Scouting and Soccer units, regular leader meetings and on-time registration renewal of all units.
4. Recruit, in cooperation with the finance chairman, leadership for the annual fundraising drive to raise the district's share of the council goal.
5. Sell community organizations that serve or have an interest in serving Latino youth on the benefits of operating Scouting programs. Assist these organizations in organizing Soccer and Scouting units. Ensure that all new programs are successful and achieve Scouting's mission of instilling values in youth.
6. Initiate a plan of action for the organization and reorganization of units in order that all youth will be given the opportunity to enjoy the Soccer and Scouting program.
7. Maintain control of various council operating budget items related to district operations - travel expense, mailings, literature, phone calls, district account - so that control of the council budget is maintained and all district activities operate in the black.

