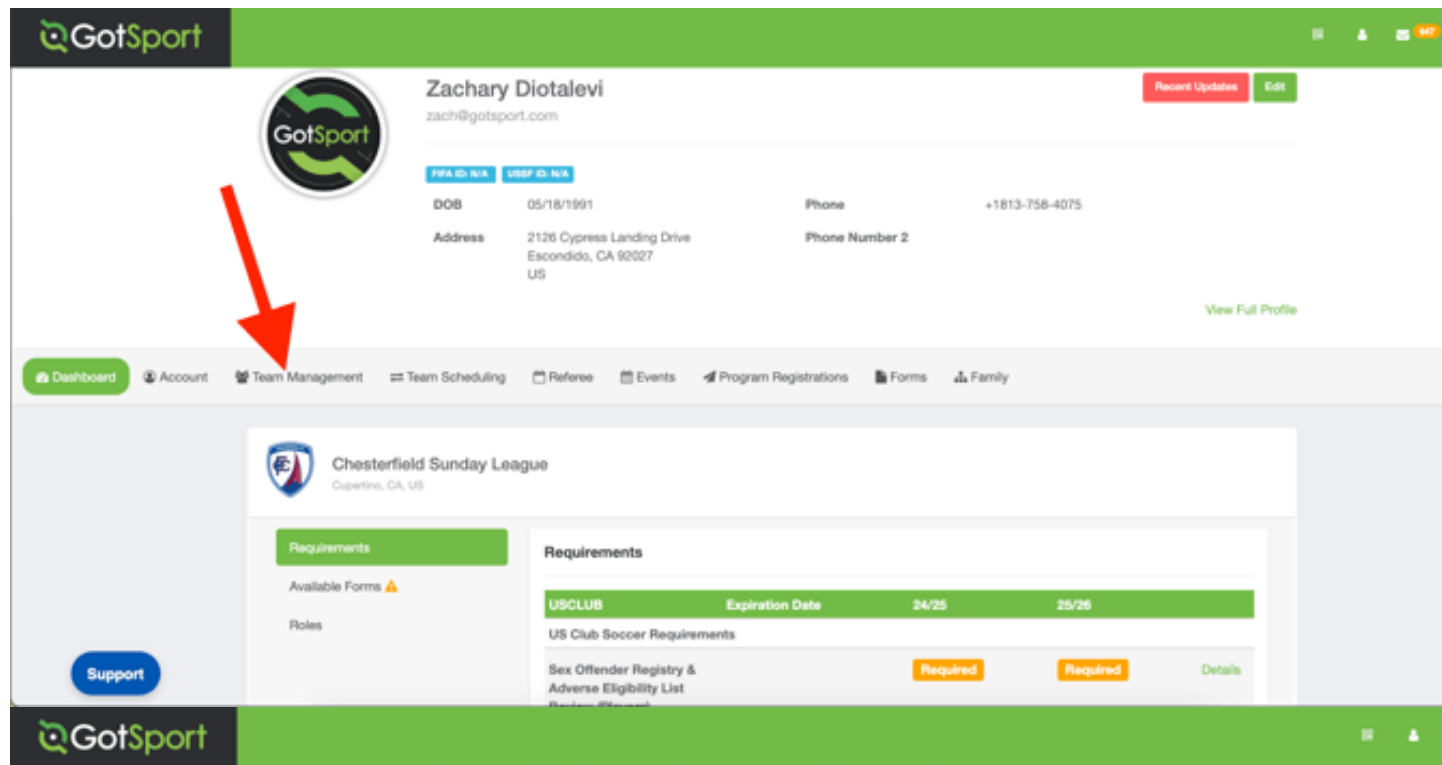
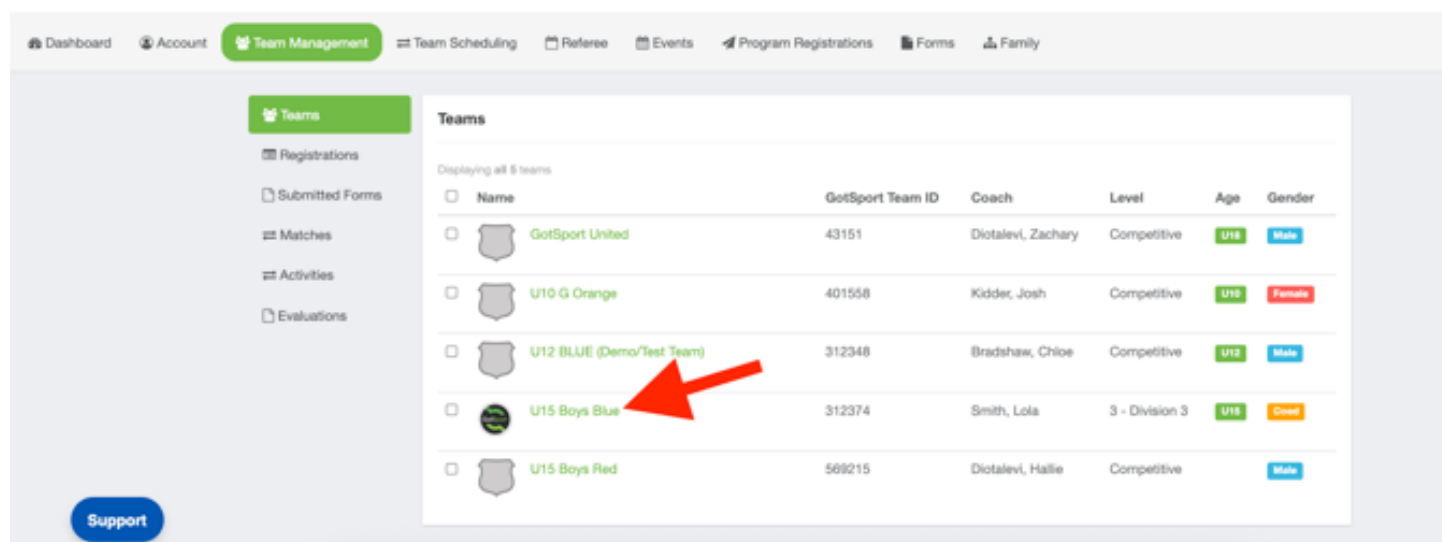


As a Manager/Coach - How to Set a Match Day Roster & Add Club Pass Players for a League

From your profile page, click on **Team Management**, and then on the team you wish to build the Match Day Roster for.



The screenshot shows the GotSport profile page for Zachary Diotalevi. The navigation bar at the top includes links for Dashboard, Account, Team Management, Team Scheduling, Referee, Events, Program Registrations, Forms, and Family. A red arrow points to the 'Team Management' link. Below the navigation bar, the profile information for Zachary Diotalevi is displayed, including his email, FFA ID, USF ID, DOB, Address, and Phone numbers. A 'View Full Profile' link is also present. The main content area shows the 'Chesterfield Sunday League' with a 'Requirements' section that lists 'USCLUB' and 'US Club Soccer Requirements'.



The screenshot shows the 'Teams' page in the GotSport interface. The navigation bar at the top includes links for Dashboard, Account, Team Management, Team Scheduling, Referee, Events, Program Registrations, Forms, and Family. The 'Teams' section is active, and a red arrow points to the 'U15 Boys Blue' team entry. The table lists the following teams:

Name	GotSport Team ID	Coach	Level	Age	Gender
GotSport United	43151	Diotalevi, Zachary	Competitive	U18	Male
U10 G Orange	401558	Kidder, Josh	Competitive	U10	Female
U12 BLUE (Demo/Test Team)	312348	Bradshaw, Chloe	Competitive	U12	Male
U15 Boys Blue	312374	Smith, Lola	3 - Division 3	U18	Coed
U15 Boys Red	569215	Diotalevi, Hallie	Competitive		Male

After selecting your Team, click **Team Registrations** and then click the name of the event you're building the Match Day Roster for.

GotSport

Address 2126 Cypress Landing Drive Phone Number 2

U15 Boys Blue

Team | Team Members | Rosters | **Team Registrations** | Messages | Program Registrations

 **U15 Boys Blue** **U15** **Coed** **3 - Division 3**
Birthday Range: 08/01/09 - 07/31/10
[Import From GotSoccer Classic](#)

Name: U15 Boys Blue Short Name: srwkn Rankings Profile ID: 1713986

Affiliation/Competitive Level: Competitive Gender: Coed Age Group: U15 (08/01/09) [Switch to Calendar Year](#)

Sport: Country: Team Association: Florida

Postal Code: Logo: [Choose File](#) No file chosen

[Support](#)

U15 Boys Blue

Team | Team Members | Rosters | **Team Registrations** | Messages | Program Registrations

Event: [Search](#)

[Clear Search](#)

Team Registrations

Event	Age	Gender	Event Start Date	
Christmas Tournament	U17	Coed	2025-12-01	Posters
Spring League 2025	U16	Male	2025-03-01	Posters
PARTNER TESTING Classic	Open	Male	2025-10-01	Posters
Arlington Tournament Series - 2025 Spring Girls Tournament	U16	Coed	2025-03-07	Posters
Kidder FC League	U16	Male	2024-10-01	Posters
2025 Competitive Spring League	U16	Male	2025-02-01	Posters
2024 Turkey Tournament	U16	Male	2025-01-01	Posters
24/25 Missouri Competitive State Rosters	U18	Male	2024-08-01	Posters

[Support](#)

Next, click on the **Rosters** tab and then select your upcoming match from the dropdown menu

Team Registration - U15 Boys Blue

Info

Registration

Roster

Scheduling Requests

Schedule

Team History

Add Ons

Application Information

Event

2025 Competitive Spring League

Group

Club Name

Diotalevi F.C

Team Name

U15 Boys Blue

Team Association

Public Pages

https://system.gotSPORT.com/org_events/events/36529

Event Organization Flags

Team Registration Status

Accepted

Revoke Team

Ranking Information

Rankings Profile ID:

1713986

Support

Support

Team Registration - U15 Boys Blue

Info

Registration

Roster

Scheduling Requests

Schedule

Team History

Add Ons

Match

Event Roster

Search

Players

Coaches

Managers

Add Club Pass Player

Add Guest Player

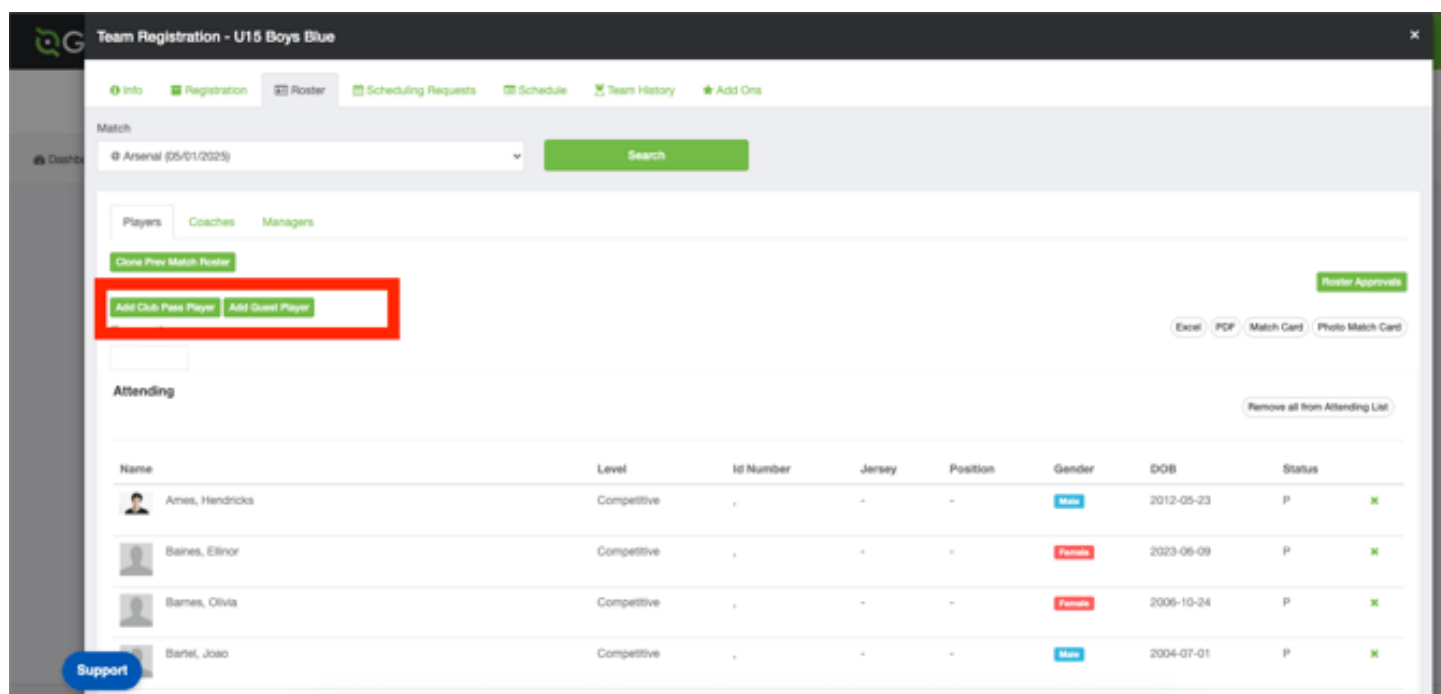
Roster Approvals

Name	Level	Id Number	Jersey	Position	Gender	DOB	Status	
Ames, Hendricks	✓					Male	2012-05-23	P X
Barnes, Elinor	✓					Female	2023-06-09	P X
Barnes, Olivia	✓					Female	2006-10-24	P X
Bartel, Joao	✓					Male	2004-07-01	P X
Hillier, Alexia	✓					Male	2007-03-07	P X

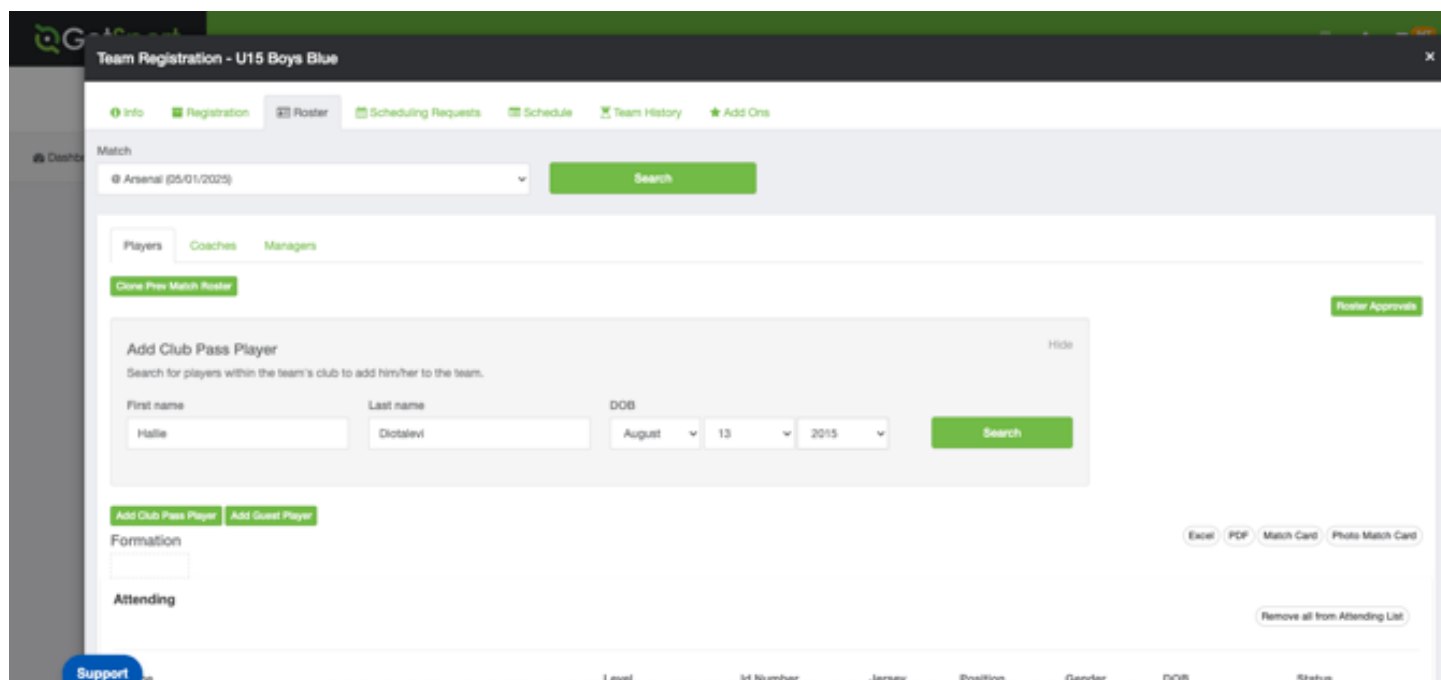
Support

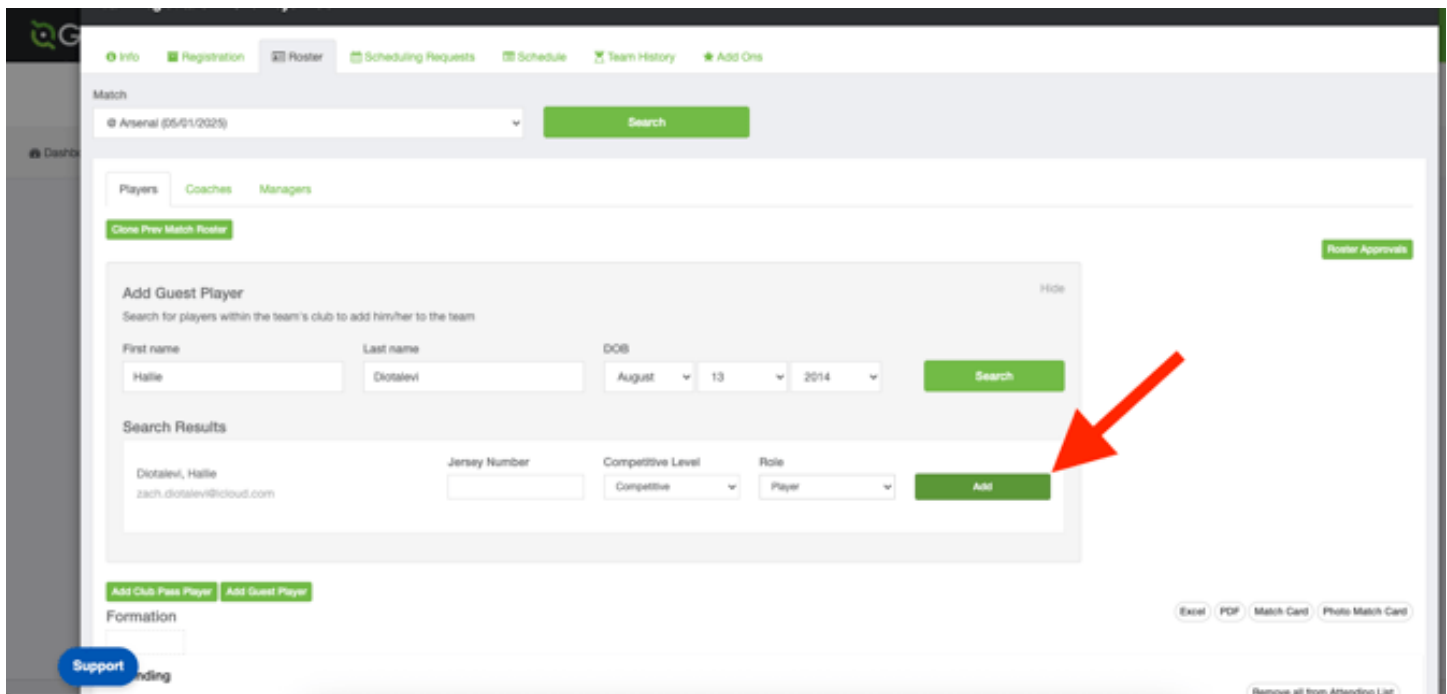
Support

Click on the "Add Club Pass" or "Add Guest Player" buttons as seen on your screen



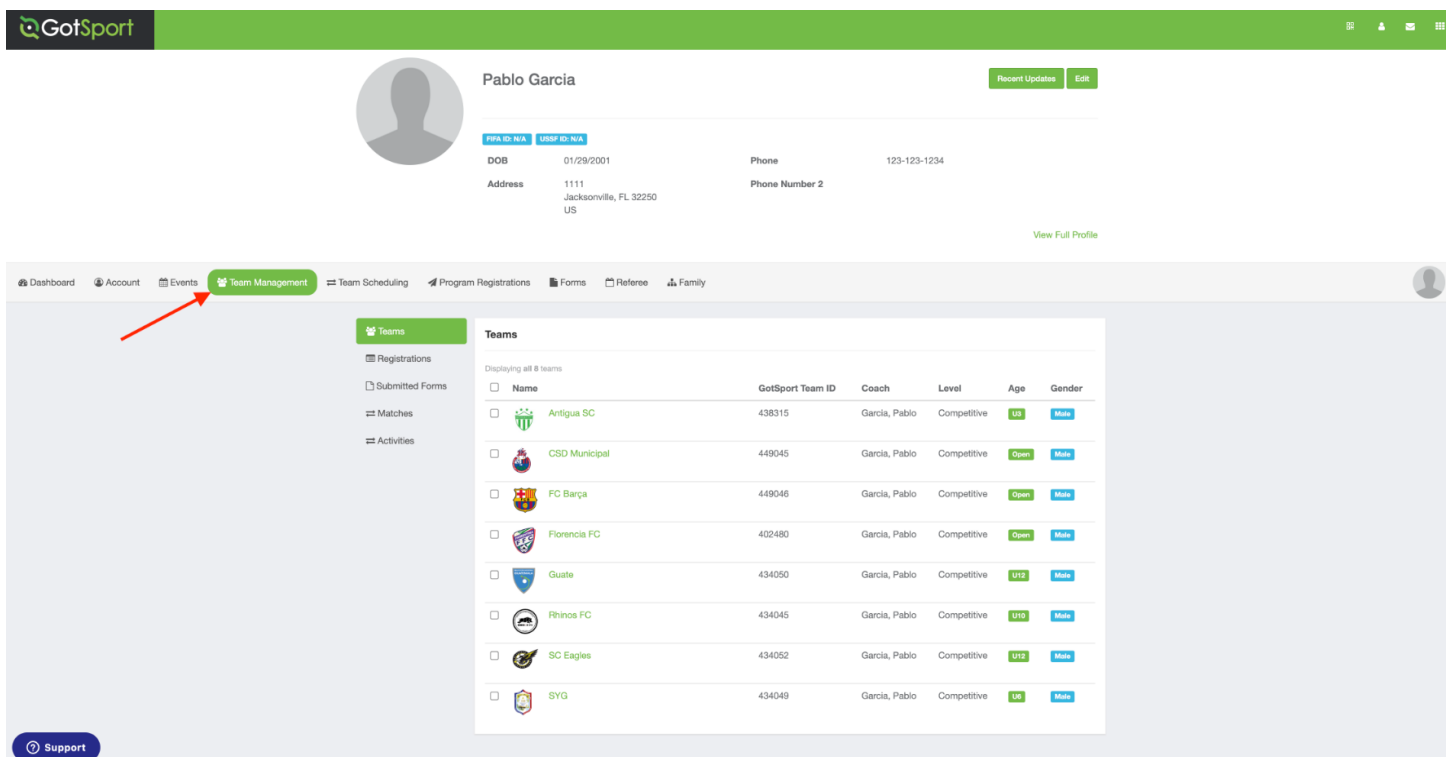
Add the player by selecting either **Add Club Pass Player** or **Add Guest Player**. After selecting, you'll be prompted to enter the full name and DOB of the player **AS IT APPEARS IN GOTSPORT**. For example, searching for Tom when the name in GotSport is Thomas will **NOT** work. After finding the player, click Add.





As a Coach/Manager - How to Print a Match Card

From your Dashboard, select "Team Management" and from "Team Management, select Teams and choose the team you are trying to get the match cards for.





FIFA ID: N/A USSF ID: N/A

DOB 01/29/2001

Address 1111
Jacksonville, FL 32250
US

Phone

123-123-1234

Phone Number 2

[View Full Profile](#)

 Test

 Registrations

Submitted Forms

⇒ Matches

Activities

Teams

Displaying all 9 teams

☐	Name	GotSport Team ID	Coach	Level	Age	Gender
☐	 Antigua SC	438315	Garcia, Pablo	Competitive	U13	Male
☐	 Chesterfield FC	10106	Chalstrom, David	Competitive	U18	Female
☐	 CSD Municipal	449045	Garcia, Pablo	Competitive	Open	Male
☐	 FC Barça	449046	Garcia, Pablo	Competitive	Open	Male
☐	 Fiorenza FC	402480	Garcia, Pablo	Competitive	Open	Male
☐	 Guate	434050	Garcia, Pablo	Competitive	U12	Male
☐	 Rhinos FC	434045	Garcia, Pablo	Competitive	U18	Male

Chesterfield FC

[Team](#)
[Team Members](#)
[Rosters](#)
[Team Registrations](#)
[Messages](#)
[Program Registrations](#)

Event

Search Event Name

Search

[Clear Search](#)

Team Registrations

Event	Age	Gender	Event Start Date	
Norcal clone test	U14	Female	2024-03-01	Rosters
Glacier Surf Premier Cup '23	U8	Female	2023-09-29	Rosters
Chesterfield Labor Day Classic 2020	U11	Female	2020-02-13	Rosters
Chesterfield Labor Day Classic 2024	U11	Female	2024-03-01	Rosters
Groundhog Day Tournament 2024	U6	Female	2023-02-04	Rosters
FA Cup	U11	Female	2021-10-16	Rosters
Chesterfield Fall League	U11	Female	2022-02-03	Rosters
JAX Labor Day	U12	Male	2022-09-06	Rosters

Team Registration - Chesterfield FC

[Info](#)
[Registration](#)
[Billing](#)
[Roster](#)
[Scheduling Requests](#)
[Schedule](#)
[Team History](#)
[Purchase](#)
[Add Ons](#)

Match

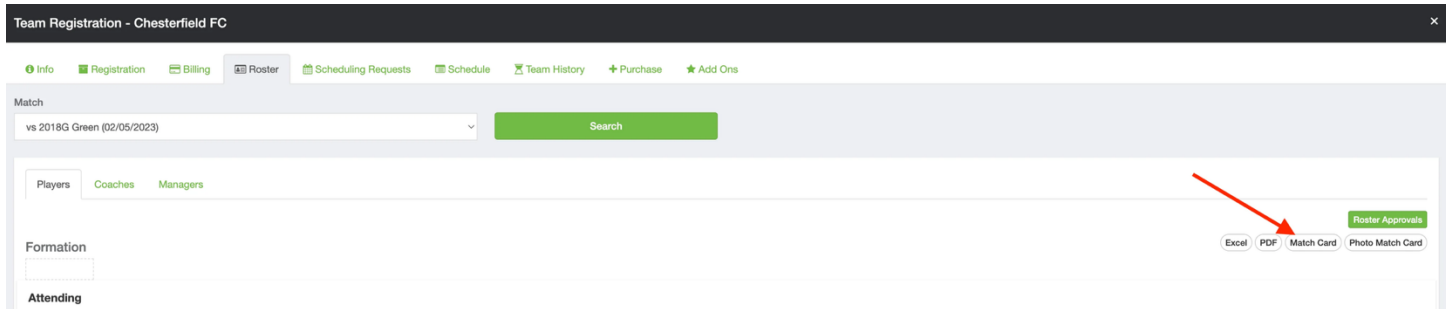
- ✓ Event Roster
 - vs 2018G Purple (02/04/2023)
 - @ 2018G Gold (02/04/2023)
 - vs 2018G Green (02/05/2023)

Search

Roster Approvals

Name	Level	Id Number	Jersey	Position	Gender	DOB	Status
------	-------	-----------	--------	----------	--------	-----	--------

From here you will be able to select the players who are attending the game and print your Match Card.



As a Coach/Manager - Adding Jersey Numbers to Players

Click the "**Team Management**" tab at the top of your page, and click your **team name**.

GotSport

Dashboard

Account

Reporting

Team Management

Team Scheduling

Program Registrations

Forms

Account

Roles

Tickets

Emergency Info

Family

Documents

Billing

Activity Logs

Profile

Themes

Media Links

Photo

Choose File

No file chosen

Avatar

Choose File

No file chosen

Edit Image

Delete Photo

First Name

Robert

Last Name

Miller

Email/UserID

Contact Email

Gender

Female

DOB

February

15

1996

Preferred Date Format

mm/dd/yyyy

Preferred Language

English (US) (English (US))

Password

Leave blank if you don't want to change it.

GotSport

Dashboard

Account

Reporting

Team Management

Team Scheduling

Program Registrations

Forms

Teams

Registrations

Matches

Teams

Name	Coach	Level	Age	Gender
 Bronze 08	Buchanan, Dave	Competitive	U13	Female
 Chrono	Anderson, Dave	Competitive2	U17	Male
 Thunder 2007	Miller, Robert	Competitive	U14	Male

Click "**Rosters**" at the top of the pop-up screen. Choose your event roster in the drop-down menu and click **Search**.

GotSport

Thunder 2007

Team

Rosters

Team Registrations

Messages



Thunder 2007

U14

Male

Competitive

Birthday Range: 01/01/07 - 12/31/07

Name

Thunder 2007

Short Name

cyclo

Legacy ID

Colors

Competitive Level

Competitive

Gender

Boys

Age Group

U14 (01/01/07)

Switch to School Year

Logo

Choose File

No file chosen

Save

Remove

Archive

GotSport

Thunder 2007

Team

Rosters

Team Registrations

Messages

Event

Current Team Roster

19/20 Player Registration

2019/2020 State League One

2020 Fall FRL

2020 State Cup

20/21 Fall League (DP use)

20/21 Test League 2

Neptune Beach Cup 2020

Test Superleague Fall 2020

Search

Name	Id Number	Jersey	Gender	DOB	Status
 Cole, Zack	USYS		Male	2007-03-17	P
 Cole, Terence	USYS		Male	2007-01-25	P
 Cormier, Isaac			Male	2007-03-22	P

Click on the **Jersey** box and enter the number.

You **MUST** click the **Save** button for the number to properly save.

Roster Source Event Fall Tournament 2023

Players Coaches Managers Documents and IDs

Add Player

Clone roster from
Current Team Roster

Submit

Name	Level	Id Number	Jersey	Position	Gender	DOB	Status
 Abdou, Noah			12		Male	2011-05-12	P
		USYS					
 Ackerman, Britney					Female	2010-04-14	P
		USYS					
 Bravo, Johnny					Male	2008-06-29	P
 Browns, John					Male	2008-07-21	P
 Cameron, Margaret					Female	2015-12-25	P

As a Coach/Manager - How to Enter/Upload a Score

From your Dashboard, Select **Team Management** and then select **Matches** from the menu on the left

GotSport

Test User
testuser@test.com

Edit

DOB: 01/01/1995
Address: 123 Main St
Schdy, NY 12345
US

Phone: Mobile Phone Number

View Full Profile

Dashboard Account Reports **Team Management** Team Scheduling Program Registrations Forms Referee Family

CFC US

Requirements

Available Forms

Roles

Requirements	Rolling	21/22	22/23	
Heads Up	Required	Not/Applicable	Not/Applicable	Details
USYS Requirements	Rolling	21/22	22/23	
Safe Sport	Required	Not/Applicable	Not/Applicable	Details
Heads Up	Required	Not/Applicable	Not/Applicable	Details

Test User

testuser@test.com

Edit

DOB

01/01/1995

Phone

Address

123 Main St
Schdy, NY 12345
US

Mobile Phone Number

View Full Profile

Dashboard
Account
Reporting
Team Management
Team Scheduling
Program Registrations
Forms
Referee
Family

Teams
Registrations
Matches

Teams

Displaying all 6 teams

	Name	Coach	Level	Age	Gender
☐	AAA Stars	Bryant, Kobe	Girls Academy	U12	Male
☐	Arkansas Stars	Bryant, Kobe	Competitive	U15	Male
☐	Bolts	User, Test		U11	Male
☐	Chesterfield	Miller, Robert		U18	Male
☐	Chesterfield FC	Chalstrom, David	Competitive	U15	Female

Use the filter drop downs to select your team and/or event to narrow the list of games shown and when you've located the match being input, on the Right click the three dots and then select **Match Stats**

DOB

01/01/1995

Phone

Address

123 Main St
Schdy, NY 12345
US

Phone Number 2

View Full Profile

Dashboard
Account
Events
Team Management
Team Scheduling
Program Registrations
Forms
Referee
Family

Teams
Registrations
Matches
Submitted Forms

Time
My Teams
Event
Search

Current/Upcoming

None selected

None selected

Search

Matches

No matches found

Dashboard
Account
Events
Team Management
Team Scheduling
Program Registrations
Forms
Referee
Family

Teams
Registrations
Matches
Submitted Forms

Time
My Teams
Event
Search

Current/Upcoming

None selected

3 selected

Search

Matches

1	2024 Duel of Fates Star Wars Classic	Sun 03/24/2024 CDT	08:00am	My Backyard - Field 10	DJFC Test Club Sith Red Saber	DJFC Test Club FSU U17 Garnet	Gold B U19	...
6	2024 Duel of Fates Star Wars Classic	Sun 03/24/2024 CDT	07:00am	My Backyard	DJFC Test Club FSU U17 Garnet	DJFC Test Club Jedi Green Saber		Print Match Card Match Stats Home Bulk Match Stats Away Bulk Match Stats Away Match Day Roster Request Change
9	2024 Duel of Fates Star Wars Classic	Mon 03/25/2024 CDT	07:00am		DJFC Test Club FSU U17 Garnet	DJFC Test Club Sith Purple Saber		

Once the window pops up you will enter the score under the correct team and click "**Save**"

Match Stats

Team	Yellow (0)	Red (0)	Injury (0)	Other (0)	Score
Mamba FC AAA Stars (A)	Yellow (0)	Red (0)	Injury (0)	Other (0)	1
CFC Aston (B)	Yellow (0)	Red (0)	Injury (0)	Other (0)	1
Choose File No file chosen					Score

VIEW ALL (0)

Teams

Registrations

Matches

My Teams

Select One

Event

Fall Tournament 2022

Search

Matches